



Dear Coco Bay Residents,

With the new gates forecasted to go live on May 1, 2023, the KG Administrative Office has begun distributing new vehicle transponders for those who lost their car transponder in the storm.

Please note: reinstallation is **NOT required if you currently have a transponder on your vehicle**. Existing transponders will work with the new gates.

Your updated vehicle registration information must be submitted through the DwellingLive website in order for our team to adequately confirm your information and install the new transponder onto your vehicle. Appointments will be available Monday-Friday starting March 27th, from 9:00am – 11:00am and 12:30pm – 2:00pm.

Coco Bay **NEW residents** must present a property warranty deed before registering the vehicle and receiving a transponder.

New residents only – please contact the Kelly Greens office at 239-466-9570 to provide the warranty deed, phone number(s) and email addresses(es) to update the property ownership.

The following steps must be completed PRIOR to the arrival of your appointment for Coco Bay residents:

1. Please visit DwellingLIVE at **<https://community.dwellinglive.com>** and log into your account. (If you cannot log into your account, please contact Ginni at ginni@kellygreens.com for a password reset.)
2. Click on 'My Account' on the top taskbar and then click on 'Add Vehicle' in the bottom right-hand corner to enter your vehicle information. (You will need your vehicle registration. (Only owner's vehicles may be registered.) Click 'Save' to save your vehicle information. (Information will not save if license plate info is not entered).
3. Schedule your appointment for your transponder installation by calling Ginni or Deb at 239-466-9570

Please bring your vehicle registration with you to your appointment.