

To: Board of Directors From: Kevin Mutz

Re: Bay Haven at Coco Bay COA, Inc.

Dear Board:

Attached please find your financial statements for the period ending December 31, 2023. While preparing your financial statements, the following items were noted:

Balance Sheet:

AR- As today two owners.

Income Statement:

- Miscellaneous Contingency Purchased coffee mugs.
- Taxes Federal income 2023 Federal income tax.
- Grounds Repairs Install varies shrubs.

If you have any questions regarding your financial statements, please contact me via e-mail or phone.

Per the Florida State Statute, your Association, with revenue of \$377,085.72 is required to have a Review of the 2023 books and records. This requirement may be waived by vote of the membership at the annual meeting of the same fiscal year.

If your association waived its financial statement requirement, Florida Statute states you should prepare a statement of *Cash Receipts and Disbursements* or a full disclosure *Compilation* in accordance with GAAP. If you wish us to prepare a *Cash Receipts and Disbursements*, it will be at an additional cost of \$1,200.

Sincerely,

Kevin M Mutz Myers Brettholtz & Company, PA Kevin.mutz@mbcopa.com 239.690.4242



Bay Haven at Coco Bay Condominium Association, Inc. Balance Sheet

December 31, 2023

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		Operating	 Reserve	Total
Cash				
American Momentum Bank	\$	22,219.87	\$ 227,133.32	\$ 249,353.19
AMB - Settlement		243,767.21	. .	243,767.21
AMB - ICS		1,016,782.29		 1,016,782.29
Total Cash	//	1,282,769.37	227,133.32	1,509,902.69
Accounts Receivable	0			
Accounts Receivable		2,334.00		2,334.00
Total Accounts Receivable		2,334.00	-	2,334.00
Other Assets	0.			
Prepaid Insurance		83,754.72	ж.	83,754.72
Total Other Assets		83,754.72	-	83,754.72
Total Assets	\$	1,368,858.09	\$ 227,133.32	\$ 1,595,991.41

Liabilities and Fund Balances

	Operation	ng	Reserve		Total
Liabilities					
Accounts Payable		6,321.04		-	6,321.04
Assessments Rec'D In Advance	3	0,434.00			30,434.00
Contract Liability		-	226,8	35.83	226,835.83
Deferred Special Assessment	4	9,639.78			49,639.78
Income Tax Payable		4,704.00		-	4,704.00
Insurance Settlement	1,05	8,784.07		-	1,058,784.07
Total Liabilities	1,14	19,882.89	226,8	35.83	 1,376,718.72
Fund Balance					
Fund Balance	21	8,975.20	2	97.49	219,272.69
Total Fund Balances	21	8,975.20	2	97.49	219,272.69
Total Liabilities and Fund Balances	\$ 1,36	8,858.09	\$ 227,1	33.32	\$ 1,595,991.41



Bay Haven at Coco Bay Condominium Association, Inc.

Statement of Revenues, Expenses,

and Changes in Fund Balances For the 12 Months Ended December 31, 2023

	Operating	Reserve	Total
Revenue			
Assessments	\$ 187,871.20	\$ -	\$ 187,871.20
Assessments - Special	170,360.22		170,360.22
Interest	18,481.81	297.49	18,779.30
Application Fee	50.00	-	50.00
Late Fees / Interest	25.00	(=	25.00
Total Revenue	376,788.23	297.49	377,085.72
Expenses			
Administrative			
Accounting Fees	5,496.00	:-	5,496.00
Addt'l Accounting Fees	1,096.00		1,096.00
Corp Annual Rpt	61.25		61.25
Fees To Division	176.00		176.00
Legal & Professional Fees	3,160.50	:=	3,160.50
Management Fees	1,335.00	:-	1,335.00
Miscellaneous Contingency	317.37	-	317.37
Office	477.47		477.47
Total Administrative	12,119.59	(-	12,119.59
Insurance	4 704 00		4.704.00
Taxes - Federal Income	4,704.00	-	4,704.00
Insurance - Flood	29,810.71		29,810.71
Insurance - Package Total Insurance	57,498.74	-	57,498.74
lotal insurance	92,013.45		92,013.45
Maintenance - Building	2.77.5		
Building Repair / Maintenance	3,489.14	:-	3,489.14
Janitorial Contract	1,600.00	-	1,600.00
Janitorial Supplies	87.50	-	87.50
Termite	550.00		550.00
Total Maintenance - Building	5,726.64		5,726.64
Maintenance - Grounds	0.700.00		0.700.00
Grounds Maintenance Contract	9,722.00		9,722.00
Grounds Pest Control	5,280.00	-	5,280.00
Grounds Repair/Replacement Irrigation - Parts / Repairs	7,577.85 700.00	•	7,577.85
Tree Trimming/Replacement/Removal	2,150.00	-	700.00
Total Maintenance - Grounds	25,429.85		2,150.00 25,429.85
Utilities	20,423.03		25,425.05
Electricity	3,713.29	-	3,713.29
Water / Sewer	17,977.07	-	17,977.07
Total Utilities	21,690.36	: -	21,690.36
Other			
Storm Damage	41.51	-	41.51
Special Assessment Expense	170,318.71	-	170,318.71
Total Other	170,360.22		170,360.22
Total Expenses	327,340.11		327,340.11
Excess of Revenues Over	(<u></u> (2012121 1884	
(Under) Expenses	49,448.12	297.49	49,745.61
Fund Balance - January 1, 2023 Fund Balance - December 31, 2023	\$ 169,527.08	\$ -	\$ 169,527.08
i unu Dalance - December 31, 2023	\$ 218,975.20	\$ 297.49	\$ 219,272.69

Supplementary Information



Bay Haven at Coco Bay Condominium Association, Inc. Supplementary Information Schedule I

Statement of Revenues, Expenses -Actual vs. Budget for the

	1 Month Ended December 31, 2023	1 Month Ended December 31, 2023	Variance	12 Months Ended December 31, 2023	12 Months Ended December 31, 2023	Variance
Revenue						Variance
Assessments - Operating	\$ 15,655.94	15,655.83	\$ 0.11	\$ 187,871.20 \$	187,870.62	s 0.58
Assessments - Special	(49,639.78)		(49,639.78)	170,360.22	•	170,360.22
Interest	2,401.68		2,401.68	18,481.81	2	18,481.81
Application Fee	<u>.</u>		-	50.00		50.00
Late Fees / Interest	-	2	=	25.00	ē	25.00
Total Revenue	(31,582.16)	15,655.83	(47,237.99)	376,788.23	187,870.62	188,917.61
Expense						
Administrative						
Accounting Fees	458.00	458.00	-	5,496.00	5,496.00	-
Addt'l Accounting Fees	26.00	131.25	105.25	1,096.00	1,575.00	479.00
Corp Annual Rpt		5.15	5.15	61.25	61.25	-
Fees To Division	:-	14.63	14.63	176.00	176.00	2
Insurance Appraisal	-	22.50	22.50	-	270.00	270.00
Legal & Professional Fees	28.50	83.37	54.87	3,160.50	1,000.00	(2,160.50)
Management Fees	-	445.00	445.00	1,335.00	5,340.00	4,005.00
Miscellaneous Contingency	317.37	56.50	(260.87)	317.37	678.00	360.63
Office	84.35	67.37	(16.98)	477.47	808.00	330.53
Total Administrative	914.22	1,283.77	369.55	12,119.59	15,404.25	3,284.66
Insurance						
Taxes - Federal Income	4,704.00	-	(4,704.00)	4,704.00	÷	(4,704.00)
Insurance - Flood	2,606.49	2,794.55	188.06	29,810.71	33,535.15	3,724.44
Insurance - Package	5,616.47	5,086.02	(530.45)	57,498.74	61,032.90	3,534.16
Total Insurance	12,926.96	7,880.57	(5,046.39)	92,013.45	94,568.05	2,554.60
Maintenance - Building						
Building Repair / Maintenance		750.00	750.00	3,489.14	9,000.00	5,510.86
Janitorial Contract	133.00	133.37	0.37	1,600.00	1,600.00	
Janitorial Supplies	¥	12.50	12.50	87.50	150.00	62.50
Termite		45.87	45.87	550.00	550.00	
Total Maintenance - Building	133.00	941.74	808.74	5,726.64	11,300.00	5,573.36
Maintenance - Grounds						
Grounds Maintenance Contract	1,700.00	1,836.12	136.12	9,722.00	22,033.22	12,311.22
Grounds Mulch	-	266.63	266.63	>	3,200.00	3,200.00
Grounds Pest Control	440.00	440.00	:•:	5,280.00	5,280.00	-
Grounds Repair/Replacement	2,927.97	500.00	(2,427.97)	7,577.85	6,000.00	(1,577.85)
Irrigation - Parts / Repairs	2	166.63	166.63	700.00	2,000.00	1,300.00
Tree Trimming/Replacement/Removal		208.37	208.37	2,150.00	2,500.00	350.00
Total Maintenance - Grounds	5,067.97	3,417.75	(1,650.22)	25,429.85	41,013.22	15,583.37
Utilities						
Electricity	312.37	352.00	39.63	3,713.29	4,224.00	510.71
Water / Sewer	1,027.49	1,780.11	752.62	17,977.07	21,361.10	3,384.03
Total Utilities	1,339.86	2,132.11	792.25	21,690.36	25,585.10	3,894.74
Other						
Storm Damage	(2)	-		41.51	•	(41.51)
Special Assessment Expense	2,100.00	-	(2,100.00)	170,318.71		(170,318.71)
Total Other	2,100.00		(2,100.00)	170,360.22	······································	(170,360.22)



Bay Haven at Coco Bay Condominium Association, Inc. Supplementary Information

Schedule I

Statement of Revenues, Expenses -

Actual	VC	Budget	for the
Actual	٧ 3 .	Duuget	ioi tile

11000	Month Ended ecember 31, 2023	1 Month Ended December 31, 2023	Variance	12 Months Ended December 31, 2023	12 Months Ended December 31, 2023		Variance
	22,482.01	15,655.94	(6,826.07)	327,340.11	187,870.62	_	(139,469.49)
s	(54.064.17) s	(0.11)	s (54.064.06) s	49,448.12		\$	49,448.12

Total Expense



$\label{eq:Bay Bay Bay Condominium Association, Inc.} Bay \ \ Haven \ at \ Coco \ Bay \ Condominium \ Association, Inc.$

Supplementary Information

Schedule II

Schedule of Changes in Replacement Fund

For the 0 Months Ended December 31, 2023

	Fund Balance									Fund Balance
J	anuary 1, 2024	_	Assessments	С	harges to Fund	 Other	 Interest		De	ecember 31, 2023
\$	297.49	\$	-	\$	-	\$ -	\$ 5	-	\$	297.49
\$	297.49	\$	-	\$	_	\$	\$	-	\$	297.49

Totals



Bay Haven at Coco Bay Condominium Association, Inc.

Supplementary Schedule III Monthly Comparison for 2023

	49,448.12 \$	(54,064.17) \$.78 \$(24,046.83) \$ 8,531.49 \$ (6,605.22) \$ (54,064.17) \$	8,531.49	\$(24,046.83)\$	\$ 5,087.78	\$(75,229.87)	8,341.90 \$ (18,461.71)	\$ 8,341.90		\$211,473.78 \$ (11,581.52)	1,515.35	\$ 4,487.14 \$	Over (Under) Expenses
														Excess of Revenues
187,870.62	327,340.11	22,482.01	24,579.32	9,513.50	42,041.39	13,014.75	93,044.14	36,237.90	8,551.34	27,600.16	24,566.99	14,513.85	11,194.76	Total Expense
														Expense
ĸ.	170,318.71	2,100.00	9,767.25	30,776.80	26,949.56	96	70,288.10		Ē	17,000.00	13,437.00			Special Assessment
e e	41.51	Ē	ı	(34,414.00)		x	8,414.00	26,000.00	i	æ	ı		41.51	Storm Damage
21,361.10	17,977.07	1,027.49	1,443.65	1,699.75	1,532.30	1,571.70	1,518.46	1,399.90	1,527.58	1,673.50	1,454.62	1,454.62	1,673.50	Water / Sewer
4,224.00	3,713.29	312.37	308.10	309.13	308.19	308.23	308.92	309.74	310.02	311.15	307.24	307.90	312.30	Electricity
														oval
														Trimming/Replacement/Rem
2,500.00	2,150.00	ï	2,150.00	3	31	9	,		0.00	·	· C	•	8	Tree
2,000.00	700.00	υĞ	r.	700.00	E	r		,	ī	3	1	•	,	Irrigation - Parts / Repairs
														Repair/Replacement
6,000.00	7,577.85	2,927.97	663.06	r	839.06	350.00	2,797.76	,	9	į	1	•		Grounds
5,280.00	5,280.00	440.00	440.00	440.00	440.00	440.00	440.00	440.00	2,200.00	,			9	Grounds Pest Control
3,200.00	,	i	3	a.	7	(90)	1	ř.	e	6	ř.		,	Grounds Mulch
														Contract
22,033.22	9,722.00	1,700.00	1,700.00	3,542.00	10	2,100.00	680.00	Ř	(3,780.34)	ř.	ï	1,890.17	1,890.17	Grounds Maintenance
550.00	550.00	í	1	ī	1	•	,		Œ		ij	550.00		Termite
150.00	87.50	ë	17.50	r	,	28.00		ì	42.00	9	9	•		Janitorial Supplies
1,600.00	1,600.00	133.00	133.00	134.00	134.00	133.00	133.00	134.00	266.00	133.34	133.33	133.33	Ü	Janitorial Contract
														Maintenance
9,000.00	3,489.14	0	ij.	ŗ	2,760.02	į	473.00	í	125.00	67.52		8	63.60	Building Repair /
61,032.90	57,498.74	5,616.47	4,463.77	4,463.77	4,463.77	4,463.77	4,463.77	4,463.77	4,463.77	5,158.97	5,158.97	5,158.97	5,158.97	Insurance - Package
33,535.15	29,810.71	2,606.49	2,589.99	2,589.99	2,589.99	2,589.99	2,579.08	2,534.79	2,457.51	2,236.38	2,654.78	2,190.86	2,190.86	Insurance - Flood
1	4,704.00	4,704.00	ï	į	,	ž	ì	ĭ	,	9	ā	•		Taxes - Federal Income
808.00	477.47	84.35		89.56	Ē.	62.06	45.05	52.70	28.80	55.05	23.05	,	36.85	Office
678.00	317.37	317.37	,	1	j.		t	, É	ε	6	ě	i	ì	Miscellaneous Contingency
5,340.00	1,335.00	E	445.00	(1,780.00)	445.00	445.00	445.00	445.00	445.00	445.00	445.00	445.00	(890.00)	Management Fees
1,000.00	3,160.50	28.50	ï	85.50	1,121.50		į	î	1			1,925.00		Legal & Professional Fees
270.00	3	a	•		ı	ç	j.	ï	r		,	ì	ï	Insurance Appraisal
176.00	176.00	,	t		,		Œ	i	£.	•0	i.	ï	176.00	Fees To Division
61.25	61.25	10	ï	į	ı		,	τ	9	61.25	j	•	Ť.	Corp Annual Rpt
1,575.00	1,096.00	26.00	ı	419.00	6	65.00	ı.		8.00		495.00	ï	83.00	Addt'l Accounting Fees
5,496.00	5,496.00	458.00	458.00	458.00	458.00	458.00	458.00	458.00	458.00	458.00	458.00	458.00	458.00	Accounting Fees
														Expense
187,870.62	376,788.23	(31,582.16)	17,974.10	18,044.99	17,994.56	18,102.53	17,814.27	17,776.19	16,893.24	16,018.64	236,040.77	16,029.20	15,681.90	Total Revenue
ĸ	25.00		ï	,			ı	ı	25.00	·		,	ı.	Late Fees / Interest
	50.00	r	ï			50.00	1		,			æ		Application Fee
	18,481.81	2,401.68	2,318.17	2,389.06	2,338.62	2,396.60	2,158.34	2,120.25	1,212.31	362.71	384.83	373.27	25.97	Interest
		(49,639.78)	1			1	E	r	ŗ	ï	220,000.00	1		Assessments - Special
187,870.62	187,871.20 \$	15,655.94 \$	\$ 15,655.94 \$ 15,655.93 \$ 15,655.94	\$ 15,655.93	\$ 15,655.94	\$ 15,655.93	\$ 15,655.93		\$ 15,655.93 \$ 15,655.94	\$ 15,655.93	\$ 15,655.94	\$ 15,655.93	\$ 15,655.93	Assessments - Operating
														Revenue
Budget	Total	12/31/23	11/30/23	10/31/23	09/30/23	08/31/23	07/31/23	06/30/23	05/31/23	04/30/23	03/31/23	02/28/23	01/31/23	